

**Module 1**  
*Chapter 1: Project Management Concepts*

**Term**  
Artifact

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**Module 1**  
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**Term**  
Deliverable

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**Term**  
Delivery Performance Domain

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**Term**  
Development Approach and Life Cycle Performance Domain

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**Term**  
Development approach

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**Term**  
Life cycle assessment (LCA)

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Measurement Performance Domain

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**Term**  
Operations

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Any unique and verifiable product, result, or capability to perform a service that is required to be produced to complete a process, phase, or project.

A template, document, output, or project deliverable.

The performance domain that addresses activities and functions associated with the development approach, cadence, and life cycle phases of the project.

The performance domain that addresses activities and functions associated with delivering the scope and quality that the project was undertaken to achieve.

A tool used to evaluate the total environmental impact of a product, process, or system.

A method used to create and evolve the product, service, or result during the project life cycle, such as predictive, iterative, incremental, agile, or hybrid method.

The ongoing, repetitive processes an organization uses to produce the products or services necessary to fulfill its mission.

The performance domain that addresses activities and functions associated with assessing project performance and taking appropriate actions to maintain acceptable performance.

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**Term**  
Planning Performance Domain

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**Term**  
Project

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**Term**  
Project Work Performance Domain

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**Term**  
Result

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**Term**  
Stakeholder Performance Domain

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**Term**  
Standard

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**Term**  
Tailoring

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Team Performance Domain

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A temporary endeavor undertaken to create a unique product, service, or result.

The performance domain that addresses activities and functions associated with the initial, ongoing, and evolving organization and coordination necessary for delivering project deliverables and results.

An output from performing project management processes and activities.

The performance domain that addresses activities and functions associated with establishing project processes, managing physical resources, and fostering a learning environment.

A document established by an authority, custom, or general consent as a model or example.

The performance domain that addresses activities and functions associated with stakeholders.

The performance domain that addresses activities and functions associated with the people who are responsible for producing project deliverables that realize business outcomes.

The deliberate adaption of approach, governance, and processes to make them more suitable for the given environment and the work at hand.

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**Term**  
Triple bottom line

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**Term**  
Uncertainty Performance Domain

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*Chapter 2: Project Life Cycles, Phases, and Process Groups*

**Term**  
Adaptive approach

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**Term**  
Agile

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**Term**  
Closing Process Group

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**Term**  
Control

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**Term**  
Daily standup

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**Term**  
Defect

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The performance domain that addresses activities and functions associated with risk and uncertainty.

A framework for considering the full cost of doing business by evaluating a company's bottom line from the perspective of profit, people, and the planet.

A term used to describe a mindset of values and principles as set forth in the Agile Manifesto.

A development approach in which the requirements are subject to a high level of uncertainty and volatility and are likely to change throughout the project.

The process of comparing actual performance with planned performance, analyzing variances, assessing trends to effect process improvements, evaluating possible alternatives, and recommending appropriate corrective action as needed.

The process(es) performed to formally complete or close a project, phase, or contract.

A description of a problem with an existing deliverable and how the deliverable should work once it is fixed.

A brief, daily collaboration meeting in which the team reviews progress from the previous day, declares intentions for the current day, and highlights any obstacles encountered or anticipated.

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| <b>Module 1</b><br><i>Chapter 2: Project Life Cycles, Phases, and Process Groups</i> |
| <b>Term</b><br>Epic  |
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| <b>Module 1</b><br><i>Chapter 2: Project Life Cycles, Phases, and Process Groups</i> |
| <b>Term</b><br>Executing Process Group   |
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| <b>Term</b><br>Feature   |
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| <b>Module 1</b><br><i>Chapter 2: Project Life Cycles, Phases, and Process Groups</i> |
| <b>Term</b><br>Hybrid approach   |
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| <b>Module 1</b><br><i>Chapter 2: Project Life Cycles, Phases, and Process Groups</i> |
| <b>Term</b><br>Incremental approach  |
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| <b>Module 1</b><br><i>Chapter 2: Project Life Cycles, Phases, and Process Groups</i> |
| <b>Term</b><br>Incremental life cycle  |
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| <b>Module 1</b><br><i>Chapter 2: Project Life Cycles, Phases, and Process Groups</i> |
| <b>Term</b><br>Initiating Process Group  |
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| <b>Module 1</b><br><i>Chapter 2: Project Life Cycles, Phases, and Process Groups</i> |
| <b>Term</b><br>Iteration   |
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Those processes performed to complete the work defined in the project management plan to satisfy the project requirements.

A large, related body of work intended to hierarchically organize a set of requirements and deliver specific business outcomes.

A combination of two or more agile and nonagile elements, having a nonagile end result.

A set of related requirements or functionalities that provides value to an organization.

An adaptive project life cycle in which the deliverable is produced through a series of iterations that successively add functionality within a predetermined time frame. The deliverable contains the necessary and sufficient capability to be complete only after the final iteration.

An adaptive development approach in which the deliverable is produced successively, adding functionality until the deliverable contains the necessary and sufficient capability to be considered complete.

A timeboxed cycle of development on a product or deliverable in which all of the work that is needed to deliver value is performed.

Those processes performed to define a new project or a new phase of an existing project by obtaining authorization to start the project or phase.



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*Chapter 2: Project Life Cycles, Phases, and Process Groups*

**Term**

Iteration plan

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Iteration planning

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**Term**

Iteration review

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**Term**

Iterative approach

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Iterative life cycle

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**Term**

Kanban board

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**Term**

Method

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**Term**

Methodology

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A meeting to clarify the details of the backlog items, acceptance criteria, and work effort required to meet an upcoming iteration commitment.

A detailed plan for the current iteration.

A development approach that focuses on an initial, simplified implementation and then progressively elaborates adding to the feature set until the final deliverable is complete.

A meeting held at the end of an iteration to demonstrate the work that was accomplished during the iteration.

A visualization tool that shows work in progress to help identify bottlenecks and overcommitments, thereby allowing the team to optimize the workflow.

A project life cycle where the project scope is generally determined early in the project life cycle, but time and cost estimates are routinely modified as the project team's understanding of the product increases. Iterations develop the product through a series of repeated cycles, while increments successively add to the functionality of the product.

A system of practices, techniques, procedures, and rules used by those who work in a discipline.

A means for achieving an outcome, output, result, or project deliverable.

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Process Groups*

**Term**  
Monitor

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**Term**  
Monitoring and Controlling Process Group

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**Term**  
Phase gate

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Process Groups*

**Term**  
Planning Process Group

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**Term**  
Predictive approach

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**Term**  
Product backlog

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**Term**  
Product owner

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**Term**  
Progressive elaboration

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Those processes required to track, review, and regulate the progress and performance of the project; identify any areas in which changes to the plan are required; and initiate corresponding changes.

To collect project performance data, produce performance measures, and report and disseminate performance information.

Those processes required to establish the scope of the project, refine the objectives, and define the course of action required to attain the objectives that the project was undertaken to achieve.

A review at the end of a phase in which a decision is made to continue to the next phase, to continue with modification, or to end a project or program.

An ordered list of user-centric requirements that a team maintains for a product.

A development approach in which the project scope, time, and cost are determined in the early phases of the life cycle.

The iterative process of increasing the level of detail in a project management plan as greater amounts of information and more accurate estimates become available.

A person responsible for maximizing the value of the product and accountable for the end product.

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**Term**

Project Management Process Group

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**Term**

Project life cycle

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**Term**

Project phase

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**Term**

Project review

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**Term**

Release

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Release plan

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**Term**

Release planning

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Retrospective

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The series of phases that a project passes through from its start to its completion.

A logical grouping of project management inputs, tools and techniques, and outputs.

An event at the end of a phase or project to assess the status, evaluate the value delivered, and determine if the project is ready to move to the next phase or transition to operations.

A collection of logically related project activities that culminates in the completion of one or more deliverables.

The plan that sets expectations for the dates, features, and/or outcomes expected to be delivered over the course of multiple iterations.

One or more components of one or more products, which are intended to be put into production at the same time.

A regularly occurring workshop in which participants explore their work and results in order to improve both the process and product.

The process of identifying a high-level plan for releasing or transitioning a product, deliverable, or increment of value.

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**Term**

Rolling wave planning

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**Term**

Sprint

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**Term**

Story

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Task board

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*Chapter 2: Project Life Cycles, Phases, and Process Groups*

**Term**

Waste

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*Chapter 3: Project Benefits and Value*

**Term**

Baseline

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**Term**

Business value

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**Term**

Criteria

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A short time interval within a project during which a usable and potentially releasable increment of the product is created.

An iterative planning method in which the work to be accomplished in the near term is planned in detail, while the work in the future is planned at a higher level.

A visual representation of the progress of the planned work that allows everyone to see the status of the tasks.

A description of a small chunk of new work to be done that can be completed on its own and focuses on what the deliverable needs to be able to do.

The approved version of a work product, used as a basis for comparison to actual results.

Activities that consume resources and/or time without adding value.

Standards, rules, or tests on which a judgment or decision can be based or by which a product, service, result, or process can be evaluated.

The net quantifiable benefit derived from a business endeavor that may be tangible, intangible, or both.



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| <b>Module 1</b><br><i>Chapter 3: Project Benefits and Value</i> |
| <b>Term</b><br>Objective  |
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| <b>Module 1</b><br><i>Chapter 3: Project Benefits and Value</i> |
| <b>Term</b><br>Outcome  |
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| <b>Module 1</b><br><i>Chapter 3: Project Benefits and Value</i> |
| <b>Term</b><br>Value  |
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| <b>Module 1</b><br><i>Chapter 3: Project Benefits and Value</i> |
| <b>Term</b><br>Value delivery system                            |
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| <b>Module 1</b><br><i>Chapter 3: Project Benefits and Value</i> |
| <b>Term</b><br>Value proposition                                |
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| <b>Module 1</b><br><i>Chapter 4: Compliance</i> |
| <b>Term</b><br>Regulations                      |
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| <b>Module 1</b><br><i>Chapter 4: Compliance</i> |
| <b>Term</b><br>Specification                    |
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| <b>Module 1</b><br><i>Chapter 5: Change Management</i> |
| <b>Term</b><br>Change management                       |
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An end result or consequence of a process or project.

Something toward which work is to be directed, a strategic position to be attained, a purpose to be achieved, a result to be obtained, a product to be produced, or a service to be performed.

A collection of strategic business activities aimed at building, sustaining, and/or advancing an organization.

The worth, importance, or usefulness of something.

Requirements imposed by a governmental body. These requirements can establish product, process, or service characteristics, including applicable administrative provisions that have government-mandated compliance.

The value of a product or service that an organization communicates to its customers.

A comprehensive, cyclic, and structured approach for transitioning individuals, groups, and organizations from a current state to a future state with intended business benefits.

A precise statement of the needs to be satisfied and the essential characteristics that are required.

## **Module 1**

### *Chapter 5: Change Management*

#### **Term Flow**

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The measure of how efficiently work moves through a given process or framework.